



UTILITY BILLING ACCOUNT TERMINATION

Water-Sewer-Trash Services

Town of Westlake * 1500 Solana Boulevard, Building 7, Suite 7200 * Westlake, TX 76262
Telephone: (817) 430-0941 * Fax (817) 430-1812
e-mail: customerservice@westlake-tx.org

Service Address

Date Submitted: _____ Service Ending Date: _____
Must be AFTER submitted date

Service Address: _____

Account Number: _____

Forwarding Address

Account Name: _____

New Mailing Address: _____
address that you want your final statement mailed

City, State, Zip: _____

~ OFFICE USE ONLY ~

Fire Hydrant - Returned Meter Information

Meter Base S/N: _____ Reading: _____

RTR Returned (if applicable): No Yes S/N: _____

Final Account

Apply Deposit: No Apply Refund

Pro rate final bill: No Yes

Pro rate days: from: _____ to: _____ # days: _____
defaults to last meter read date use service ending date total prorate days

Final Reads

	Current	Previous
Meter Read Date:	_____ <i>use service ending date</i>	_____ <i>defaults to last meter read date</i>
Meter Reading:	_____	_____ <i>defaults to last meter reading</i>
Meter Consumption:	_____	

Comments

Processed By

Initial: _____ Date: _____