

HOW TO REQUEST A DRIVING SAFETY COURSE BY MAIL OR IN PERSON PRIOR TO YOUR COURT DATE

**** If you are speeding 25 or more miles over the speed limit in a regular zone or 15 or more miles over in a school zone you are NOT eligible for drivers safety by mail****

****If you have a CDL License, you are NOT eligible for defensive driving****

In order to request a driving safety course you must submit the following to the court:

1. \$107.00 court cost fee - \$132.00 for offenses in school zone.
2. A valid copy of your Texas Drivers License.
3. A valid copy of your liability insurance card/policy or proof of financial responsibility.
4. Completed driving safety request form located below.

You will still be required to pay the cost of the class and the cost of obtaining your driving record from the State of Texas. You will also be required to return all of these items to the Court with an affidavit stating you have not completed defensive driving during the previous 12 months.

Citation No: _____

I wish to enter a plea of _____ **GUILTY** _____ **NO CONTEST**

I waive my right to a jury trial and request a 90 day extension to complete a Driving Safety Course. I understand this plea enters a guilty judgment and this will be removed by submitting the certificate of completion and a certified copy of my driving record as maintained by the Texas Department of Public Safety. **I ALSO UNDERSTAND THAT FAILURE TO FINISH THE COURSE BY THE REQUIRED DATE AND SUBMIT THE COMPLETION CERTIFICATE AND DRIVING RECORD WILL RESULT IN ASSESSMENT OF THE REMAINING FINE AMOUNT AND A CONVICTION ON MY DRIVING RECORD.**

Print Name

Mailing Address

Daytime Telephone Number

City, State, Zip Code

- The required items must be submitted prior to your initial appearance date or you must speak with the Judge at your scheduled court date and time.
- **Late or incomplete requests will be returned to the defendant.**
- Approved requests will be mailed an information packet with additional instructions within 2 – 3 weeks of receipt by the Court. If you do not receive this packet contact the office.

ACCORDING TO STATE LAW
NO EXTENSIONS CAN BE GIVEN TO COMPLETE THE CLASS

I, _____, state under oath that on the date of my request for a driving safety course/motorcycle operator training course in the above numbered cause that I was not taking such a course nor had I completed one within the 12 months preceding the date of my current offense that is not shown on my driving record as maintained by the Texas Department of Public Safety.

Defendant's Signature

Sworn and subscribed before me, the undersigned authority on this the _____ day of _____, 200____.

Notary Public/State of Texas