



Commercial Remodel Checklist

Planning and Development

*All remodels to be signed and sealed by a professional/licensed architect

INITIAL SUBMITTAL REQUIREMENTS

- One (1) digital (.pdf format) of all documents and plans
- Completed Permit Application
- Plan Review Fee
- Energy Compliance Report
- TDLR Review Verification Number / TAS Compliance
- Asbestos Survey

COMMERCIAL REMODEL PLAN CONTENTS

- Site Plan
- Building Plan Set Including:
 - Floor Plans
 - Demolition Plans (where necessary)
 - Engineered MEP Plans
 - Engineered Structural Design Plans (where necessary)
 - Design Plans (Doors/Walls/etc...)
 - Lighting / Power Plan