



New Single Family Residential Checklist

Planning and Development

*Additional documents and/or architectural details may be required depending on the zoning district

INITIAL SUBMITTAL REQUIREMENTS

- ☐ One (1) digital (.pdf format) of all documents and plans
 - ☐ Completed Permit Application
 - ☐ Plan Review Fees
 - ☐ Energy Check Report
 - ☐ DRC/ACC Approval Letter
 - ☐ Foundation Design Letter
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RESIDENTIAL PLAN CONTENTS

- | | |
|---|--|
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Wall Bracing Plans |
| <input type="checkbox"/> Approved & Filed Plat | <input type="checkbox"/> Engineered Foundation Plans |
| <input type="checkbox"/> Drainage / Grading Plans | <input type="checkbox"/> Landscape Plans |
| <input type="checkbox"/> Tree Conservation / Mitigation Plans | <input type="checkbox"/> Outdoor Lighting Plan |
| <input type="checkbox"/> Building Plan Set Including: | |
| <input type="checkbox"/> Floor Plans | |
| <input type="checkbox"/> Mechanical Plans | |
| <input type="checkbox"/> Electrical Plans | |
| <input type="checkbox"/> Plumbing Plans | |
| <input type="checkbox"/> Door & Window Schedule | |
| <input type="checkbox"/> Framing detail | |
| <input type="checkbox"/> Elevations | |