

EXHIBIT 3.1.3.-1
ACCESS REQUEST FORM

Town of Westlake

NOC Procedures

Procedure No. 5.3

Procedure:
Duct Bank Access

Submittal Date/Time

Todays Date: _____
Current Time: _____ AM / PM

Requested Date/Time of Access

Date: _____
Time: _____ AM / PM

Location of Access

MH No. _____ Description of Location: _____

Reason for Access Request: _____

Traffic Control Plan Attached? Yes / No

Safety/Emergency Plan Attached? Yes / No

Requested By:

Name

Company Name

Approved By:

Town of Westlake

Name

Title

Tenant Contact Information:

Address: _____

Phone: _____
- Office
- Fax

Town of Westlake - Staff Comments	

Revision (10/14/03)