



## WESTLAKE ACADEMY FACILITY USE APPLICATION

### Town of Westlake

1500 Solana Boulevard, Building 7, Suite 7200. Westlake, TX 76262

Main: (817) 430-0941

Date(s) Requested: \_\_\_\_\_

Time Requested: \_\_\_\_\_

**Please refer to the Facility Use Guideline & Policies for hours of availability**

☐ Cafeteria Area

☐ Multi-Purpose Hall

☐ Sports Field

☐ Cafeteria and Performance Hall

**(Applicant must be a Westlake resident)**

Organization/Resident Name/Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Function/Activity

Purpose: \_\_\_\_\_ A/V Needs: \_\_\_\_\_

Estimated Attendance: \_\_\_\_\_ Chairs/Tables: \_\_\_\_\_

Will food be served: Yes \_\_\_\_\_ No \_\_\_\_\_ Other Set-up: \_\_\_\_\_

Please provide a brief description of your event: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I acknowledge I have read and understand the "Facility Use Guidelines and Policies" and furthermore agree to abide by the requirements for facility rental.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name