

**TOWN OF WESTLAKE**  
**DEPARTMENT OF PLANNING AND DEVELOPMENT**

1500 Solana Blvd.  
Building 7, Suite 7200  
Westlake, TX 76262  
[www.westlaketx.gov](http://www.westlaketx.gov)  
817-430-0941

*This calendar is applicable to all development-related requests seeking guidance and/or direction on zoning, platting, public works, engineering, fire, and building. Meetings with the DRC are scheduled on a first-come, first-served basis.*



## DEVELOPMENT REVIEW COMMITTEE CALENDAR - 2026

<b>DRC Meeting Request Deadline</b>	<b>DRC Meeting Date</b>
10/20/2025	11/05/2025
11/03/2025	11/19/2025
11/17/2025	12/03/2025
12/01/2025	12/17/2025
12/29/2025	01/14/2026
01/12/2026	01/28/2026
01/26/2026	02/11/2026
02/09/2026	02/25/2026
02/16/2025	03/04/2026
03/02/2026	03/18/2026
03/16/2026	04/01/2026
03/30/2026	04/15/2026
04/13/2026	04/29/2026
04/27/2026	05/13/2026
05/11/2026	05/27/2026
05/21/2026	06/10/2026
06/08/2026	06/24/2026
06/22/2026	07/08/2026
07/06/2026	07/22/2026
<b>07/27/2026</b>	<b>08/12/2026</b>
<b>08/10/2026</b>	<b>08/26/2026</b>
<b>08/24/2026</b>	<b>09/09/2026</b>
<b>09/07/2026</b>	<b>09/23/2026</b>

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*This calendar is applicable to all development-related requests (e.g., change of zoning, specific use permit, et cetera) that require the review of the Development Review Committee ("DRC") and that require final approval by the Planning and Zoning Commission and/or the Town Council.*



## FORMAL DEVELOPMENT MEETING CALENDAR - 2026

<b>Formal Submittal Deadline (12:00 p.m.)</b>	<b>Final Submittal Deadline (12:00 p.m.)</b>	<b>Planning and Zoning Commission Meeting Date</b>	<b>Town Council Meeting Date</b>
11/03/2025	12/11/2025	01/06/2026	02/17/2026
12/01/2025	01/08/2026	02/03/2026	03/24/2026
01/12/2026	02/12/2026	03/03/2026	04/21/2026
02/10/2026	03/12/2026	04/07/2026	05/19/2026
03/02/2026	04/09/2026	05/05/2026	06/16/2026
03/30/2026	05/07/2026	06/02/2026	07/21/2026
04/27/2026	06/04/2026	07/07/2026	08/18/2026
05/21/2026	07/09/2026	08/04/2026	09/15/2026
<b>06/22/2026</b>	<b>08/06/2026</b>	<b>09/01/2026</b>	<b>TBD</b>
<b>07/27/2026</b>	<b>09/10/2026</b>	<b>10/06/2026</b>	<b>TBD</b>
<b>08/24/2026</b>	<b>10/08/2026</b>	<b>11/03/2026</b>	<b>TBD</b>

## DEVELOPMENT MEETING REQUEST PROCEDURES

- (1) A pre-development meeting with the Development Review Committee ("DRC") is required prior to making a formal submittal of any development-related application required by the Town. An applicant must request to be on a scheduled DRC date by the pre-submittal deadline listed on the submittal calendar. Requests for DRC dates can be submitted online by completing the [DRC Meeting Request Form](#) on the Town's website. Applicants should have plans, illustrations, diagrams, or other exhibits to share in order to receive guidance and direction from the DRC. The pre-development meeting is not a development application or a permit application.
- (2) The DRC meets twice a month on Wednesday mornings, with time slots at 10:00 a.m. and 11:00 a.m. Meetings are scheduled for one (1) hour, and are on a first-come, first-serve basis.
- (3) All formally submitted applications, including, but not limited to **Zoning Changes, Concept Plans, Development Plans, Site Plans, Specific Use Permits, Plats, and Variances** are due **BY** the final submittal deadline and no later than **12:00 p.m.** on the application submittal deadlines noted on the submittal calendar. All required fees, forms and supporting documents are due at the time of the **Formal Submittal Deadline** for formal application submittals as well. Incomplete applications are not accepted or reviewed.

*\* Platting applications shall not be considered administratively complete until the Town Planner determines that the application meets the requirements of all applicable ordinances, regulations, and rules of the Town.*
- (4) If a submittal needs revisions per the DRC, resubmittals must be made in accordance with the **Formal Submittal Deadline** dates. If the DRC has deemed an application complete and there are no more revisions to be made, a final submittal may be made on the next date in the **Final Submittal Deadline** column upon clearance from the Town Planner.
- (5) The public notice for an application will not be sent and advertised until the application meets the completeness requirements that are described herein. Applications that do not meet these requirements as of the corresponding public notice deadline will repeat the development review process for the following DRC submittal dates until the application is complete as described and all required revisions are received.
- (6) Dates in ***Bold-Italicized Red Text*** are tentative and are subject to change.
- (7) All meeting dates are subject to change due to holiday schedules or other circumstances and the Town Planner may make modifications to the submittal calendar to accommodate holiday schedules or other circumstances.

Planning and Zoning Commission and Town Council agendas are posted a minimum of 72 business hours prior to the meeting. Meeting agendas, packets, development fees and submittal requirements are available to view and download at [www.westlaketx.gov](http://www.westlaketx.gov).

***Please direct any questions to the Department of Planning and Development:***  
***Email: [planning@westlaketx.gov](mailto:planning@westlaketx.gov)***